Slack Workspace 101

Exploring a Dynamic Soil Information System: A Workshop

Getting Started:

- 1. Click the invitation link: <u>https://join.slack.com/t/soil-workshop/shared_invite/zt-mkx1npmb-</u> <u>T7ogl7XelixAQHsEv4rOsQ</u>
- 2. Create a Slack Account or use your existing account email.
- 3. After the initial Slack account creation steps, you will arrive at a screen that is similar to the screenshot below.

Send a Message:

• Conversations are sorted into "channels" based on topic areas. Navigate to different topics by clicking on them to send your message to the most relevant area.

Tag a Member in Your Response!

• First, type the @ symbol and then follow with the letter(s) of the individual you are looking to tag in your question/comment.

Need Additional Help?

• Send a message in the **#nasem-support** channel and an NAS staff moderator will respond to your message!

Enjoy the workshop discussion!



Send messages to the selected channel here